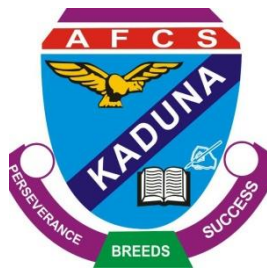


Reference AFCSKDA/303/HQ.



Air Force Comprehensive School
PMB 2104
Kaduna
E-mail: afcskda@gmail.com

See Distribution

12 December 2024

Dear Parents

NEWSLETTER TO PARENTS
END OF FIRST TERM 2024/2025 ACADEMIC SESSION

1. We are grateful to God for His sustenance throughout the First Term of 2024/2025 Academic Session. We also wish to thank our dear parents for cooperating with the School to achieve its desired goals.

SCHOOL FEES

2. The tuition/boarding fees and other charges are to be paid to any **Zenith Bank Branch** into account number **1228370177** in favour of **Air Force Comprehensive School Kaduna** and printout be collected as evidence of payment. **No cash payment will be accepted in the School on resumption day.** Students must show evidence of full payment of fees at the gate before they will be allowed into the School premises on resumption day. **Parents are to note that the additional ₦1,000.00 collection for MSS/FCS/YCS was in line with parents agreement and HQ NAF endorsement as it was noted that the earlier charge by HQ NAF was grossly inadequate to cater for the needs of the worship centers. In addition, the charge of ₦1,000.00 for practicals by HQ NAF was observed to be inadequate. However, the schools do not have powers to increase any charge without recourse to HQ NAF's approval. To this effect, parents would be requested to provide some items to augment the ones that would be provided by the school during such practicals pending HQ NAF's approval for such increase. Parents/guardians are kindly encouraged to note that any fee or money paid into the School Account will not be refunded. As such, parents are advised to be extremely careful while**

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making payment into the School Account. Fees for Second Term 2024/2025 Academic Session are indicated in the table below:

Serial	Fees	Airmen ₦	Offrs/ Teachers ₦	Civilians ₦	Remarks
(a)	(b)	(c)	(d)	(e)	(f)
1.	Tuition Fee	6,937.50	15,000.00	63,281.25	Zenith Bank
2.	Boarding Fee	49,950.00	60,000.00	151,875.00	Zenith Bank
3.	Extra Civilian Levy			4,687.50	Zenith Bank
4.	Pocket Money	10,000.00	10,000.00	10,000.00	Zenith Bank
5.	Central Provision	10,000.00	10,000.00	10,000.00	Zenith Bank
6.	Club Dues	500.00	500.00	500.00	Zenith Bank
7.	PTA Levy	3,750.00	3,750.00	3,750.00	Zenith Bank
8.	MSS/FCS/YCS Dues	1,500.00	1,500.00	1,500.00	Zenith Bank
9.	Practical Dues	1,000.00	1,000.00	1,000.00	Zenith Bank
10.	Cleaning Materials	5,000.00	5,000.00	5,000.00	Zenith Bank
11.	BECE Registration Fee (JSS 3 only)	16,000.00	16,000.00	16,000.00	Zenith Bank
12.	WAEC Fee (SS 3 only)	32,000.00	32,000.00	32,000.00	Zenith Bank
13.	NECO Fee (SS 3 only)	32,950.00	32,950.00	32,950.00	Zenith Bank
14.	Mock JAMB/JAMB Fee (SS 3 only)	8,700.00	8,700.00	8,700.00	Zenith Bank

Please, find detailed breakdown of payments according to classes at Enclosure 1.

DISCIPLINE

3. During the term, it has been observed with concern that some students' behaviour was not consistent with the School Rules and Regulations. Such students were sanctioned accordingly. Parents are therefore advised to remind their wards on the need to obey the School Rules and Regulations. The School will not tolerate any act of indiscipline from the students. Note also that celebrations of birthdays are not allowed in the School. Similarly, it is against the School rules for students to keep provision and money beyond the approved limit while in school. Any act of lawlessness by students will be sanctioned accordingly. Also, the School does not condone examination malpractice, as such parents are to advise their wards to be studious and never indulge in any form of examination malpractice. Parents are also encouraged to teach their children on how to take care of their personal belongings while in school as well as monitor their children's activities during the holidays.

MANDATORY ITEMS

4. **Parents are to ensure that their wards have all the mandatory items before returning to the School. Clearance will not be given to students with incomplete mandatory items on resumption.** Parents are to note that the collection of ₦5,000.00 for cleaning materials as part of mandatory items was based on their agreement as it was observed that so many parents evade bringing the items. Parents are kindly advised to caution their wards to desist from tearing their mattresses for cleaning of shoes and mopping of floors as adequate cleaning materials are always provided to them by the school. Consequently, any defaulter will be punished severely in line with the school's rules as well as asked to provide new one accordingly. As part of the measures to mitigating tearing of mattresses by students, JSS 1 students are to resume with mackintosh to cover their mattresses in addition to preventing bedwetting. Please, find the list of mandatory items at Annex A.

UNIFORMS

5. The School uniforms for the Junior and Senior students must be sewn according to the approved specifications. Uniforms/shoes must conform to the approved colour. Brown sandal is to be worn with compound and Worship wears, while canvas with white socks is to be worn during sporting activities. Furthermore, we appeal to parents to ensure that their ward(s) adhere strictly to these instructions. Uniforms not sewn in line with the approved colour, style and specifications will be confiscated and the affected student(s) will be punished accordingly. It has been observed with concern that Christian girls' students wear short skirt for worship against HQ NAF approved specifications. Consequently, parents are to ensure Christian girls' worship skirts are sewn to ankle length in line with HQ NAF specification. Furthermore, it has been observed that Muslim girls' students wear cap scarf and different colours of hijab which is against HQ NAF dress code for them. Hence, they are to desist from that and ensure they adhere strictly to the approved design and colour of the hijab which covers up to their foreheads. This is to avoid indecent and adherence to HQ NAF approved dress code. Henceforth, any student caught with short skirt, cap scarf and different

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colour of uniform will be punished severely. Also, shoes not worn with appropriate dress code would be confiscated.

PTA MEETING/VISITING DAY

6. The Open/PTA Meeting/Visiting Day activities for Second Term 2024/2025 Academic Session is scheduled for 22 February 2025. Parents/class teachers' interaction forum will hold between 08.00am to 10.00am and it is mandatory. On the other hand, the PTA meeting will commence between 11.00am to 1.00pm while Visiting Day activities will end by 5.00pm.

HOLIDAY ACTIVITIES

7. Parents are advised to engage their ward(s) in educative programmes during the vacation, particularly in English Language and Mathematics. Such programmes are necessary to occupy and prepare them for serious academic work next term. Parents should also ensure personal security of the children by not allowing them to go to unsafe places.

PRE – RESUMPTION MEDICAL TEST

8. Parents are to carry out pregnancy test for female students in any military or government hospital. The results of the tests are to be submitted to the School Sick Bay/detailed Medical personnel at the gate for clearance on resumption day. Parents are advised to report any special medical needs of their wards to the School Sick Bay on resumption.

RESUMPTION FOR SECOND TERM 2024/2025 ACADEMIC SESSION

9. Resumption date for Second Term 2024/2025 Academic Session is on Saturday, 11 January 2025. School forecast of events' is at Enclosure 2. Students are to be within the School premises not later than 5:00pm on resumption date. Clean up and preparation for lessons commence on Monday, 13 January 2025. For enquiries you may call or SMS the **Commandant – 08065320298, Vice Principal Administration – 08023731322, Vice Principal Academics – 07034827007**

PROCEDURE FOR CHECKING STUDENTS' RESULT ONLINE

10. Parents/guardians are to check their ward(s) results online via the School portal. Students' admission numbers remain their username and password. The procedures to log in are as follows:

- a. Log on to the School website address: **www.afcskaduna.com.ng**.
- b. Click on results slip.
- c. Input your child's admission number as both **Username** and **Pin** then log in.
- d. Select the session and term then submit.
- e. Download the displayed result.

Please note that the website is accessible now. In case of any difficulty, please contact OiC ICT on this phone number: **07032892939**.

APPRECIATION

11. The School remains grateful for your supports and continuous cooperation. We wish all students, parents and guardians a happy holidays.



AH GARBA
Group Captain
Commandant

Annex:

- A. List of Mandatory Items - x1.

Enclosures:

- 1. School Fees Schedule - x1.
- 2. School Forecast of Events for Second Term 2024/2025 Academic Session - x1.

Distribution:

External:

Action:

All Parents/Guardians

Information:

HQ NAF (**DOEDN**)

HQ ATC (**CEO**)

Internal:

Information:

PA – Commandant

File

LIST OF MANDATORY ITEMS FOR SECOND TERM 2024/2025 ACADEMIC SESSION

Students' Name:.....

Class:.....

Squadron:.....

Serial	Requirement	Quantity	Remark(s)
(a)	(b)	(c)	(d)
1.	Mackintosh	1 pcs	JSS 1 Students only
2.	Night dresses (pyjamas)	2 pairs	All Students
3.	School uniform	2 pairs	All Students
4.	House wear (Compound Wear)	2 pairs	All Students
5.	School cardigan	2 pairs	One long sleeve and one short sleeve (With child's name written) All Students
6.	Track suit	1 pair	All Students
7.	PT Wears (Squadron Colour)	1 pair	All Students
8.	White bed sheets and pillow cases	2 sets	China white 4 yards each set 1.6m All student
9.	Blue bed sheets and pillow cases	2 sets	1.6m wide & 2.5m long. All student
10.	Squadron Colour Bed Sheets & pillow cases	1 pair	1.6m wide & 2.5m long. All student
11.	Mosquito net (treated)	1 piece	All Students
12.	Leather sandals (Brown)	2 pairs	All Students
13.	Canvas shoes (white)	1 pair	All Students
14.	Rubber sandals (Brown)	2 pairs	All Students
15.	Service Shoe	1 pair	All Students
16.	Forage Cap/ Hijab	1 pair	All Students
17.	No 4 Military/Service Belt	1 pair	All Students
18.	Bath towel	2 pieces	All Students
19.	Bathroom slippers	2 pairs	All Students
20.	Tooth brush & tooth paste	2 pieces each	All Students
21.	Spoon/Fork (Cutleries)	1 set	All Students
22.	Dettol (personal use)	2 bottles	All Students
23.	Toilet tissues (personal use)	4 rolls	All Students
24.	Slip and petty coats	2 sets	Girls only
25.	Toilet soap (personal use)	6 Tablets	All Students
26.	Washing soap (personal use)	4 bars	All Students
27.	Body cream	2 jars	All Students

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28.	Comb, hair brush & mirror	1 each	Girls only
29.	School Bag	1 piece	All Students
30.	Nail Cutter	1 piece	All Students
31.	Wrist Watch	1 piece	All Students
32.	Pegs	1 dozen	All Students
33.	Sponge and case	1 piece each	All Students
34.	Hair cream	1 jar	All Students
35.	Pumice stone	1 piece	(for foot scrubbing) All Students
36.	Electric pressing iron	1 piece	All Students
37.	Needle and thread	1 pkt & 3 rolls of thread	(white & dark blue colours)
38.	Plastic hangers	1 dozen	All Students
39.	Shoe polish and brush (Black/Brown)	1 piece each	(kiwi polish) All Students
40.	Boot rag/cotton wool	1 piece/pkt	All Students
41.	Thick blanket	1 piece	All Students
42.	White socks	3 pairs	All Students
43.	Black socks	3 pairs	All Students
44.	Padlocks	2 pieces	All Students
45.	Under pants (Boxers)	10 pieces	Boys only
46.	Skin tight (three quarter length)	2 pieces	(Black colour) Girls Only
47.	Body spray/Roll-on	1 each	All Students
48.	Metal Bucket (16L)	1 piece	All Students
49.	Under skirt	2 pieces	(White colour) Girls only
50.	Insecticide spray (300ml)	1 piece	All Students
51.	A4 Paper (Double A) 75g or 80g	1 realm	JSS 3 & SS 3 Students only
52.	Stainless plate and cup	1 set	All Students
53.	Sanitary pads	6 rolls	Girls only
54.	White facial powder	1 piece	Girls only
55.	Stud earrings	2 pairs	Girls only
56.	Battery Torch light. Not the Rechargeable one	1 piece	All Students
57.	Duracell Battery	3 pairs	All Students
58.	Clipper	1 piece	Boys only
59.	Biros /Pencils	12 pieces	All Students
60.	Eraser	6 pieces	All Students
61.	Sharpener	3 pieces	All Students
62.	Scientific Calculator and 4 figure table	Mathematics	SS 1 - SS 3
63.	Mathematical set	1 set	All Students
64.	Higher Education notebooks for Tests (CAT)	2 pieces each	All Students
65.	Raincoat/Umbrella	1 piece	All Students

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	tape, 100 sheets of detailing paper, 10 card board paper, 1 yard of tracing paper, (0.1, 0.3, 0.4, 0.5 and 0.6) rottring pens,). New syllabus technical drawing by YA Thanni Book 3, French curve, flexible curve, (1:100, 1:200 and 1:50) furnishing template scale and (0.2, 0.3, 0.5 and 0.6) stencils,		
73.	<p>BASIC ELECTRICITY – PRACTICAL EQUIPMENT AND MATERIALS</p> <p>a. Jumper Wires (Bread board wire) b. Digital Multimeter c. Bread board d. 12V DC Bulbs or Torch Light Bulb e. 1.5V Battery (Torch Light Battery) f. Lithium-ion Battery g. Resistors 1/4 W, 1/2 W of any value h. Electrolytic Capacitor 100MF, 25V i. Set of Screwdrivers j. Cutter k. Plier</p>	<p>1 bundle 1 piece 1 piece 3 pieces 2 pieces 2 pieces 4 pieces 2 pieces 1 set 1 piece 1 piece</p>	SS 1 – SS 3 Students
74.	<p>BUILDING CONSTRUCTION</p> <p>Helmet, Overall (orange colour) Safety Boots, Hand Gloves (rubber type)</p>		SS 1 – SS 3 Students
75.	<p>FINE ART</p> <p>A set of poster colour and brushes, 5 B2 pencil and 4 cardboard papers.</p>	1 piece each	JSS 1 - JSS 3 Students
76.	<p>ELECTRICAL INSTALLATION (ENTREPRENEURSHIP)</p> <p>a. Hammer b. Set of Big Screwdrivers c. Plier d. Tester e. Digital Multimeter f. Cable Stripper g. 1.5mm² Twin Cable h. 10mm² Stranded Insulated Cable i. Cellotape j. Patress Box 3 by 3 k. Lamp holder l. 3-Way Circular Box m. Clip n. Single Phase ELCB o. 13A Socket</p>	<p>1 piece 1 set 1 piece 1 piece 1 piece 1 piece 4 meters 1 meter 1 piece 2 pieces 2 pieces 2 pieces 1 packet 1 piece 1 piece</p>	SS 1 – SS 3 Students

.....
Parent/Guardian

.....
Squadron Headmaster/Mistress

**AIR FORCE COMPREHENSIVE SCHOOL KADUNA
SCHEDULE OF SCHOOL FEES PAYMENT FOR SECOND TERM 2024/2025 ACADEMIC SESSION PAYABLE TO ZENITH BANK, ACCOUNT NUMBER 1228370177**

Serial	DESCRIPTION	CLASS																							
		JSS 1			JSS 2			JSS 3			SS 1			SS 2			SS 3								
		Armen # (f)	Civilians # (h)	Offrs / Teachers # (g)	Armen # (f)	Civilians # (h)	Offrs / Teachers # (g)	Armen # (i)	Civilians # (j)	Offrs / Teachers # (i)	Armen # (c)	Civilians # (e)	Offrs / Teachers # (d)	Armen # (f)	Civilians # (h)	Offrs / Teachers # (g)	Armen # (i)	Civilians # (k)	Offrs / Teachers # (j)	Armen # (i)	Civilians # (k)	Offrs / Teachers # (j)			
1	Tuition Fee	6,937.50	63,281.25	15,000.00	6,937.50	63,281.25	15,000.00	6,937.50	63,281.25	15,000.00	6,937.50	63,281.25	15,000.00	6,937.50	63,281.25	15,000.00	6,937.50	63,281.25	15,000.00	6,937.50	63,281.25	15,000.00	63,281.25		
2	Boarding Fee	49,950.00	151,875.00	60,000.00	49,950.00	151,875.00	60,000.00	49,950.00	151,875.00	60,000.00	49,950.00	151,875.00	60,000.00	49,950.00	151,875.00	60,000.00	49,950.00	151,875.00	60,000.00	49,950.00	151,875.00	60,000.00	151,875.00		
3	Extra Civilian Levy		4,687.50			4,687.50			4,687.50			4,687.50			4,687.50			4,687.50				4,687.50	4,687.50		
4	Pocket Money	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00		
5	Central Provision	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00		
6	Club Dues	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00		
7	PTA Levy	3,750.00	3,750.00	3,750.00	3,750.00	3,750.00	3,750.00	3,750.00	3,750.00	3,750.00	3,750.00	3,750.00	3,750.00	3,750.00	3,750.00	3,750.00	3,750.00	3,750.00	3,750.00	3,750.00	3,750.00	3,750.00	3,750.00		
8	Practical Dues	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00		
9	MSSFCFYS Dues	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00		
10	Cleaning Materials	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00		
11	BECE Registration Fee (JSS 3 only)						16,000.00				16,000.00					16,000.00									
12	WAEC Fee (SS 3 only)																								
13	NECO Fee (SS 3 only)																								
14	JAMB Mock /JAMB Fee (SS 3 only)																								
	Total	88,637.50	251,593.75	106,750.00	88,637.50	251,593.75	106,750.00	104,637.50	267,593.75	122,750.00	267,593.75	88,637.50	106,750.00	106,750.00	251,593.75	106,750.00	88,637.50	251,593.75	106,750.00	162,287.50	32,000.00	32,950.00	180,400.00	325,243.75	

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ZENITH BANK ACCOUNT NUMBER 1228370177
PAY SUPERVISOR'S PHONE NUMBER 08068640355

NOTE:
a. POS/USSD TRANSFER AND BANK DRAFT ARE NOT ACCEPTED.
b. ALL PAYMENTS MADE INTO THE SCHOOL ACCOUNT ARE NOT REFUNDABLE.

**FORECAST OF EVENT FOR SECOND TERM 2024/2025 ACADEMIC SESSION –
AIR FORCE COMPREHENSIVE SCHOOL KADUNA**

Serial	Date	Event	Responsibility	Remarks
(a)	(b)	(c)	(d)	(e)
1.	8 Jan 25	Principal Staff Meeting	Comdt/Vps	
2.	9 Jan 25	General Staff Meeting	Comdt/Vps	
3.	11 Jan 25	Resumption for Second Term Academic Session	Comdt/VPs/COSW	
4.	13 Jan 25	Commencement of classes	Vp Acad	
5.	28 - 29 Jan 25	Marking of Students' notes/take home assignment	VP Acad/HODs / Subjects Teachers	
6.	29 - 31 Jan 25	First CAT	VP Acad/HODs/Exam Officer	
7.	6 - 7 Feb 25	DOEDN's Meeting with NAF School Heads	Comdt	
8.	15 Feb 25	Students Graded Inspection	COSW	
9.	26 - 28 Feb 25	Second CAT	VP Acad/HODs/Exam Officer	
10.	22 Feb 25	Open day/ PTA - Meeting / Visiting	Comdt	
11.	3 - 7 Mar 25	Command Routine Inspection of NAF Schools	CEO/Comdt	
12.	5 - 7 Mar 25	Compilation and Submission of 1 st and 2 nd CATs Score Sheet	VP Acad/Teachers /Oic ICT	
13.	10 - 21 Mar 25	Mock Examination for JSS 3, SS 2 and SS 3	VP Acad/ Exam Offr	
14.	12 - 24 Mar 25	Marking and Compilation of Results	VP Acad/HODs / Subjects Teachers	
15.	17 - 21 Mar 25	End of Second Term Examination for JSS 1, JSS 2 and SS 1	VP Acad/ Exam Offr	
16.	24 - 25 Mar 25	Command Quiz and Debate Competition for NAF Schools	CEOs/Comdt	
17.	28 Mar 25	End of Second Term 2024/2025 Academic Session	Comdt / VPs	
18.	26 Apr 25	Resumption For Third Term 2024/2025 Academic Session	Comdt/VPs/COSW	